

FINANCIAL AID CHECKLIST:**DUE DATE FINANCIAL AID – Action to be completed by due date:**

- ☐ 12/31/25 **COMPLETE online Financial Aid Application**
- ☐ 12/31/25 **SUBMIT Year 2024 Tax Return and W2 documentation with application**

FINANCIAL AID – APPLICATION STEPS:

FINANCIAL AID WEBSITE – complete the following steps by December 31st, 2025:

- a) Complete online FA application: online.factsmgt.com/aid (sign-in as applicant)
- b) Upload or Fax to Grant & Aid (FAX# 1-866-315-9264) copies of the following:
 - 1. Form 1040 (for both parents/guardians if married filing separately)
 - 2. Schedule 1 and Schedule C (if applicable)
 - 3. All W2 forms
- c) Call Grant & Aid at 1-866-315-9262 if you need help completing the application

The Financial Aid Committee cannot review a file for financial aid consideration until the **2024** tax return and W2 are uploaded to the Financial Aid Website. The Financial Aid Committee started meeting to review requests for financial aid in January 2026 (after financial aid application and documents are verified). Limited funds are available for financial aid, so applying early is beneficial.

If you have questions about due dates or financial aid application process, please call the Lawrence School Business Office at (440) 832-7827 or (440) 832-7851.